

Sarah Shearer, President
Dr. Brenda Robinson, Vice President
Thomas McCarthy, Vice President for Finance
Jenna Pitera, Secretary
Arlene Way
Sara Dallas
Bridgette Pryor Jah-
Raii Gause
Donna Dixon

Shawn Smith, Board Treasurer

Staff
Melanie Metzger, Interim Executive Director
Adam Stump, Budget Manager
Sam Kennedy, Board Clerk

Robert Schofield, Attorney

2. Public Comment 1

Subject	2.1 Public Comment
Meeting	Jun 14, 2022 - Albany Public Library Board of Trustees Meeting
Category	2. Public Comment 1
Access	Public
Type	Procedural

Anyone wishing to make a public comment, please email publiccomment@albanypubliclibrary.org or leave a voicemail at 518-290-6905. Both accounts are constantly monitored. Please leave your name and address to identify yourself. There is another opportunity at the end of the meeting for public comments as well.

3. Consent Agenda

Subject	3.1 Minutes
Meeting	Jun 14, 2022 - Albany Public Library Board of Trustees Meeting
Category	3. Consent Agenda
Access	Public
Type	Action, Action (Consent), Minutes

Recommended Action Motion to accept the consent agenda which includes the minutes, check register and capital fund check register. Approving the consent agenda will allow for payments to be processed as well.

File Attachments

[DRAFT minutes BOT regular mtg 04.12.22.docx \(19 KB\)](#)

[DRAFT minutes BOT regular mtg 05.10.22 update.pdf \(150 KB\)](#)

[DRAFT minutes BOT special mtg 05.24.22 update.pdf \(134 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject

3.2 Operating Check Register

Meeting Jun 14, 2022 - Albany Public Library Board of Trustees Meeting

Category 3. Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Motion to accept the consent agenda which includes the minutes, check register and capital fund check register. Approving the consent agenda will allow for payments to be processed as well.

File Attachments

[622checkreg_final.pdf \(61 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject

3.3 Capital Fund Check Register

Meeting Jun 14, 2022 - Albany Public Library Board of Trustees Meeting

Category 3. Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Motion to accept the consent agenda which includes the minutes, check register and capital fund check register. Approving the consent agenda will allow for payments to be processed as well.

File Attachments

[capcheck622.pdf \(186 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

4. Finance

Subject**4.1 Finance Memo**

Meeting
Category

Jun 14, 2022 - Albany Public Library Board of Trustees Meeting
4.
Finance
Public

Access

Type

File Attachments
[junfinmemo.pdf \(201 KB\)](#)

Subject**4.2 Treasurer's Report**

Meeting

Jun 14, 2022 - Albany Public Library Board of Trustees Meeting

Category

4. Finance

Access

Public

Type

Information, Reports

File Attachments
[202204TreasRpt1.pdf \(34 KB\)](#)
[202204TreasRpt2.pdf \(38 KB\)](#)

Subject**4.3 Capital Fund Report**

Meeting

Jun 14, 2022 - Albany Public Library Board of Trustees Meeting

Category

4. Finance

Access

Public

Type

Reports

File Attachments
[202204capital.pdf \(33 KB\)](#)

Subject**4.4 Cash and Investment Summary**

Meeting

Jun 14, 2022 - Albany Public Library Board of Trustees Meeting

Category

4. Finance

Access Public
Type Information, Reports

File Attachments

[202204bankbalances.pdf \(44 KB\)](#)

5. Committee and Liaison Reports

5.1 Trustees Reporting Out/Upcoming Events

Jun 14, 2022 - Albany Public Library Board of Trustees Meeting

Subject

5. Committee and Liaison Reports

Meeting

Public

Category

Access

Type

5.2 Ad Hoc Strategic Plan Committee

Jun 14, 2022 - Albany Public Library Board of Trustees Meeting

Subject

5. Committee and Liaison Reports

Meeting

Public

Category

Access Type

File Attachments

[5.16.22 StratPlan_mtg.pdf \(62 KB\)](#)

6. Director's Report

6.1 ED Report

Jun 14, 2022 - Albany Public Library Board of Trustees Meeting

Subject

6. Director's Report

Meeting

Public

Category

Access Type

File Attachments
[ED rpt_6-14-22.pdf \(653 KB\)](#)

Subject **6.2 Monthly Statistics**

Meeting Jun 14, 2022 - Albany
Public Library Board
of Trustees Meeting

Category 6. Director's Report

Access Public

Type Information

File Attachments
[May 2022 Board Stats.pdf \(704 KB\)](#)

7. Informational

7.1 Informational Items Memo

Subject Jun 14, 2022 - Albany Public Library Board of
Trustees Meeting

Meeting Jun 14, 2022 - Albany Public Library Board of
Trustees Meeting

Category 7. Informational

Access Public

Type

8. Unfinished Business

9. New Business

9.1 Videoconferencing into meetings

Subject Jun 14, 2022 - Albany Public Library Board of
Trustees Meeting

Meeting Jun 14, 2022 - Albany Public Library Board of
Trustees Meeting

Category 9. New Business

Access Public

Type

File Attachments

[Resolution \(Videoconferencing\) 4894-2451-0749 v.2 \(1\).docx \(25 KB\)](#)

Subject	9.2 APL Mission Statement
Meeting	Jun 14, 2022 - Albany Public Library Board of Trustees Meeting
Category	9. New Business
Access Type	Public

APL Mission Statement: The Albany Public Library is an essential resource promoting community, life-long learning, and quality services in a safe, welcoming space.

10. Executive Session

Subject	10.1 Executive Session
Meeting	Jun 14, 2022 - Albany Public Library Board of Trustees Meeting
Category	10. Executive Session
Access	Public
Type	Action
Recommended Action	Motion to enter into an Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, promotion, demotion, discipline, suspension dismissal or removal of a particular person or corporation;

Subject	10.2 Exit Executive Session
Meeting	Jun 14, 2022 - Albany Public Library Board of Trustees Meeting
Category	10. Executive Session
Access	Public
Type	Action
Recommended Action	Motion to exit executive session.

11. Public Comment 2

Subject	11.1 Public Comment
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Meeting	Jun 14, 2022 - Albany Public Library Board of Trustees Meeting
Category	11. Public Comment 2
Access	Public
Type	Procedural

Comments limited to no more than 5 minutes per person.

12. Adjournment

Subject	12.1 Adjournment
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Meeting	Jun 14, 2022 - Albany Public Library Board of Trustees Meeting
Category	12. Adjournment
Access	Public
Type	Action
Recommended Action	Motion to adjourn.