



Tuesday, June 11, 2024
Albany Public Library Board of Trustees Meeting

6:00pm
Washington Ave Branch, Large Auditorium

1. Meeting Opening

Subject	1.1 Call to Order
Meeting	Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category	1. Meeting Opening
Access Type	Public

2. Public Comment

Subject	2.1 Public Comment
Meeting	Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category	2. Public Comment
Access Type	Public

3. Swearing in of New Trustee

Subject	3.1 Swearing in of Mary A. Rosch
Meeting	Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category	3. Swearing in of New Trustee
Access	Public
Type	Action

File Attachment

[Oath of Office Rosch.pdf \(103 KB\)ts](#)

4. Staff Presentations

Subject	4.1 Community Engagement Department Report
Meeting	Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category	4. Staff Presentations
Access	Public
Type	Reports

5. Consent Agenda

Subject	5.1 Minutes
Meeting	Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category	5. Consent Agenda
Access	Public
Type	Minutes

File Attachments

[BOT DRAFT Minutes 05.14.24 Catalano.pdf \(281 KB\)](#)

[BOT Minutes 05.14.24 Catalano.pdf \(281 KB\)](#)

Subject**5.2 Operating Check Register**

Meeting Jun 11, 2024 - Albany Public Library Board of Trustees Meeting

Category 5. Consent Agenda

Access Public

Type Reports

File Attachments
[checkregjun24.pdf \(21 KB\)](#)**Subject****5.3 Capital Fund Check Register**

Meeting Jun 11, 2024 - Albany Public Library Board of Trustees Meeting

Category 5. Consent Agenda

Access Public

Type Reports

File Attachments
[capcheckjun24.pdf \(10 KB\)](#)**6. Finance**

Subject**6.1 Treasurer's Report**

Meeting Jun 11, 2024 - Albany Public Library Board of Trustees Meeting

Category 6. Finance

Access Public

Type Reports

File Attachments
[202404TreasRpt1.pdf \(72 KB\)](#)
[202404TreasRpt2.pdf \(174 KB\)](#)

Subject	6.2 Finance Memo
Meeting	Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category	6. Finance
Access	Public
Type	Reports

File Attachments

[June2024FinanceMemo.pdf \(207 KB\)](#)

Subject	6.3 Capital Fund Report
Meeting	Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category	6. Finance
Access	Public
Type	Reports

File Attachments

[202404capital.pdf \(71 KB\)](#)

6.4 Cash and Investment Summary

Subject	Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Meeting	6. Finance
Category	Public
Access Type	Reports

File Attachments

[202404bankbalances.pdf \(277 KB\)](#)



7. Committee and Liaison Reports

Subject **7.1 Trustees Reporting Out/Upcoming Events**
Meeting Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category 7. Committee and Liaison Reports
Access Public
Type

Subject **7.2 Personnel Committee**
Meeting Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category 7. Committee and Liaison Reports
Access Public
Type Reports

Subject **7.3 UHLS Liaison Report**
Meeting Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category 7. Committee and Liaison Reports
Access Public
Type Reports

Subject **7.4 Overview of Upcoming Committee Meetings**
Meeting Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category 7. Committee and Liaison Reports
Access Public
Type

8. Directors Report

8.1 Executive Director Report

Subject
Meeting Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category 8. Directors Report
Access Public
Type Reports

File Attachments

[ED rpt 06.11.24.pdf \(432 KB\)](#)

8.2 Monthly Statistics

Subject
Meeting Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category 8. Directors Report
Access Public
Type

File Attachments

[Monthly APL Statistics Report May 2024.pdf \(398 KB\)](#)

8.3 Leadership Capital Region Report

Subject
Meeting Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category 8. Directors Report
Access Public
Type Reports

File Attachments

[Leadership Capital Region Project MEMO.pdf \(294 KB\)](#)

8.4 Informational Items

Subject

Meeting Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category 8. Directors Report
Access Public
Type Information

File Attachments

[Juneteenth Storytime MEMO.pdf \(163 KB\)](#)

9. Unfinished Business

Subject **9.1 Civil Service Job Descriptions**

Meeting Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category 9. Unfinished Business
Access Public
Type Action

Recommended Action Motion to approve the creation of two new titles for APL in accordance with job specifications: Principal Clerk, and Director of Library Security (local title TBD).

File Attachments

[Director of Library Security -CSC -04.30.2024.pdf \(144 KB\)](#)

[Principal Library Clerk -CSC -04.30.2024.pdf \(134 KB\)](#)

[OrgChart 5.7.24 with changes.pdf \(266 KB\)](#)

10. New Business

Subject **10.1 Literacy Volunteers of Rensselaer County (LVORC) Agreement**

Meeting Jun 11, 2024 - Albany Public Library Board of Trustees Meeting
Category 10. New Business
Access Public
Type Action

Recommended Action Motion to renew the Albany Public Library agreement with Literacy Volunteers of Rensselaer County.

File Attachments

[DRAFT Revocable License Agreement \(Literacy Volunteers of Rens. Co.\) 2024.pdf \(1,803 KB\)](#)

11. Public Comment

Subject**11.1 Public Comment**

Meeting

Jun 11, 2024 - Albany Public Library Board of Trustees Meeting

Category

11. Public Comment

Access

Public

Type

12. Executive Session

Subject**12.1 Executive Session**

Meeting

Jun 11, 2024 - Albany Public Library Board of Trustees Meeting

Category

12. Executive Session

Access

Public

Type

Subject**12.2 Exit Executive Session**

Meeting

Jun 11, 2024 - Albany Public Library Board of Trustees Meeting

Category

12. Executive Session

Access

Public

Type

13. Adjournment

Subject**13.1 Adjournment**

Meeting

Jun 11, 2024 - Albany Public Library Board of Trustees Meeting

Category

13. Adjournment

Access

Public

Type