Albany Public Library

Mission: educate, entertain, and empower our community

Tuesday, March 12, 2024
Albany Public Library Board of Trustees Meeting

6:00pm
Washington Ave Branch, Large Auditorium

1. Meeting Opening

Subject	**1.1 Call to Order**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	1. Meeting Opening
Access	Public
Type	

2. Public Comment

Subject	**2.1 Public Comment**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	2. Public Comment
Access	Public
Type	

3. Consent Agenda

3.1 Minutes

Subject	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Meeting	3. Consent Agenda
Category	Public
Access	
Type	

File Attachments

[BOT_DRAFT_Minutes_02.13.24_Catalano.docx.pdf (304 KB)](#)

[BOT_DRAFT_Minutes_Budget Session_02.27.24_Catalano.docx.pdf (288 KB)](#)

[BOT_Minutes_03.12.24_Catalano.docx.pdf (113 KB)](#)

[BOT_Minutes_Budget Session_02.27.24_Catalano.docx.pdf (88 KB)](#)ments

Subject	**3.2 Operating Check Register**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	3. Consent Agenda
Access Type	Public

File Attachments
[checkregmar24.pdf (52 KB)](#)

3.3 Capital Fund Check Register

Subject	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Meeting	3. Consent Agenda
Category	Public
Access Type	

File Attachments
[capcheckmar24.pdf (9 KB)](#)

4. Finance

Subject	4.1 Treasurer's Report
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	4. Finance
Access Type	Public

File Attachments

[202401TreasRpt1.pdf (34 KB)](#)
[202401TreasRpt2.pdf (38 KB)](#)

Subject	4.2 Finance Memo
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	4. Finance
Access Type	Public

File Attachments
[MarchFinanceMemo.pdf (201 KB)](#)

Subject	4.3 Capital Fund Report
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	4. Finance
Access Type	Public

File Attachments	
[202401capital.pdf (34 KB)](#)	

4.4 Cash and Investment Summary

Subject	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Meeting	4. Finance
Category	Public
Access Type	

File Attachments
[202401bankbalances.pdf (44 KB)](#)

5. Committee and Liaison Reports

Subject	**5.1 Trustees Reporting Out/Upcoming Events**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	5. Committee and Liaison Reports
Access Type	Public

Subject	**5.2 Policy & Governance Committee Report**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	5. Committee and Liaison Reports
Access Type	Public
	Reports

File Attachments
[MINUTES February 12 2024 (1).pdf (110 KB)](#)

Subject	**5.3 UHLS Liaison Report**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting

Category	5. Committee and Liaison Reports
Access Type	Public

File Attachments
[February 14 2024 UHLS Report.docx.pdf (44 KB)](#)

Subject	**5.4 Overview of Upcoming Committee Meetings**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	5. Committee and Liaison Reports
Access Type	Public

6. Directors Report

Subject	**6.1 Executive Director Report**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	6. Directors Report
Access Type	Public

File Attachments
[ED rpt_03.12.24.pdf (2,532 KB)](#)

Subject	**6.2 Monthly Statistics**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	6. Directors Report
Access Type	Public

File Attachments
[February 2024 Board Stats.pdf (1,082 KB)](#)

Subject	**6.3 Informational Items**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	6. Directors Report
Access Type	Public

7. Unfinished Business

Subject	**7.1 Bylaws**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	7. Unfinished Business
Access Type	Public Action
Recommended Action	Motion to approve the Bylaws as reviewed by the Policy and Governance Committee, with no changes.

File Attachments
[Bylaws_updated_Feb_12_2024 (1).pdf (127 KB)](#)

Subject	**7.2 Senior Tax Exemption**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	7. Unfinished Business
Access	Public
Type	Information

File Attachments
[Resolution (Sr. Tax Exemption) 021324, 4887-2203-5365 (1).pdf (149 KB)](#)

8. New Business

Subject	**8.1 Tax Cap Override**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	8. New Business
Access	Public
Type	Action
Recommended Action	Motion to approve the resolution that states: the Board of Trustees of the Albany Public Library overrides, for the purpose of the Albany Public Library 2025 Fiscal Year budget, the tax levy limit imposed by Municipal Law §3-c(3).

File Attachments

[Resolution (Tax Cap) 031224, 4873-4347-2297.pdf (11 KB)](#)

Subject	**8.2 Approve FY25 Budget**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	8. New Business
Access	Public
Type	Action
Recommended Action	Motion to approve the Audit & Finance Committee recommended 2% tax levy increase for the FY25 library budget.

File Attachments
[FY25 Budget Proposal_codes_YOY changes.pdf (116 KB)](#)
[Tax Impact of FY25 Increase.pdf (143 KB)](#)

Subject	**8.3 Tax Levy Approval**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	8. New Business
Access	Public
Type	Action
Recommended Action	Motion to adopt the resolution with $7,864,740 as tax levy amount.

File Attachments
[Resolution (Tax Increase) 031224, 4884-0076-4585.pdf (11 KB)](#)

Subject	**8.4 NYS Annual Report 2023**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	8. New Business
Access	Public
Type	Action, Reports
Recommended Action	Motion to accept APL's 2023 NYS Annual Report for Public and Association Libraries.

File Attachments
[Final_3.5.2024.pdf (4,452 KB)](#)
[2023_NYSAnnualRpt_memo_3.12.24.pdf (74 KB)](#)

9. Public Comment

Subject	**9.1 Public Comment**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	9. Public Comment
Access	Public
Type	

10. Executive Session

Subject	**10.1 Executive Session**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	10. Executive Session
Access	Public
Type	

Subject	**10.2 Exit Executive Session**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	10. Executive Session
Access	Public
Type	

11. Adjournment

Subject	**11.1 Adjournment**
Meeting	Mar 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	11. Adjournment
Access Type	Public