



Tuesday, November 8, 2022
Albany Public Library Board of Trustees Meeting

6:00 pm

1. Meeting Opening

| | |
|----------------|---|
| Subject | 1.1 Call to Order |
| Meeting | Nov 8, 2022 - Albany Public Library Board of Trustees Meeting |
| Category | 1. Meeting Opening |
| Access | Public |
| Type | Procedural |

2. Public Comment 1

| | |
|----------------|---|
| Subject | 2.1 Public Comment |
| Meeting | Nov 8, 2022 - Albany Public Library Board of Trustees Meeting |
| Category | 2. Public Comment 1 |
| Access | Public |
| Type | Procedural |

Anyone wishing to make a public comment, please email publiccomment@albanypubliclibrary.org or leave a voicemail at 518-290-6905. Both accounts are constantly monitored. Please leave your name and address to identify yourself. There is another opportunity at the end of the meeting for public comments as well.

3. Auditors' Report

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|----------------|---|
| Subject | 3.1 Audit Report |
| Meeting | Nov 8, 2022 - Albany Public Library Board of Trustees Meeting |
| Category | 3. Auditors' Report |

Access Public
Type Action
Recommended Action Motion to accept the audited financial statements as presented by Marvin and Company.

File Attachments
[2022 APL Revised Draft FS.pdf \(893 KB\)](#)

4. Consent Agenda

Subject 4.1 Minutes
Meeting Nov 8, 2022 - Albany Public Library Board of Trustees Meeting
Category 4. Consent Agenda
Access Public
Type Action, Action (Consent), Minutes
Recommended Action Motion to accept the consent agenda which includes the minutes, check register and capital fund check register. Approving the consent agenda will allow for payments to be processed as well.

File Attachments
[BOT draft minutes 10.11.22.pdf \(85 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 4.2 Operating Check Register
Meeting Nov 8, 2022 - Albany Public Library Board of Trustees Meeting
Category 4. Consent Agenda
Access Public
Type Action, Action (Consent)
Recommended Action Motion to accept the consent agenda which includes the minutes, check register and capital fund check register. Approving the consent agenda will allow for payments to be processed as well.

File Attachments
[checkregnov.pdf \(54 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to

all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

| | |
|--------------------|---|
| Subject | 4.3 Capital Fund Check Register |
| Meeting | Nov 8, 2022 - Albany Public Library Board of Trustees Meeting |
| Category | 4. Consent Agenda |
| Access | Public |
| Type | Action, Action (Consent) |
| Recommended Action | Motion to accept the consent agenda which includes the minutes, check register and capital fund check register. Approving the consent agenda will allow for payments to be processed as well. |

File Attachments
[capchecknov.pdf \(10 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. Finance

| | |
|----------------|---|
| Subject | 5.1 Finance Memo |
| Meeting | Nov 8, 2022 - Albany Public Library Board of Trustees Meeting |
| Category | 5. Finance |
| Access | Public |
| Type | Reports |

File Attachments
[Novfinancememo.pdf \(197 KB\)](#)

| | |
|----------------|---|
| Subject | 5.2 Treasurer's Report |
| Meeting | Nov 8, 2022 - Albany Public Library Board of Trustees Meeting |
| Category | 5. Finance |
| Access | Public |
| Type | Reports |

File Attachments
[202209TreasRpt1.pdf \(34 KB\)](#)
[202209TreasRpt2.pdf \(37 KB\)](#)

Subject **5.3 Capital Fund Report**
Meeting Nov 8, 2022 - Albany Public Library Board of Trustees Meeting
Category 5. Finance
Access Public
Type Reports

File Attachments
[202209capital.pdf \(33 KB\)](#)

5.4 Cash and Investment Summary

Subject Nov 8, 2022 - Albany Public Library Board of Trustees Meeting
Meeting 5.
Category Finance
Access Public
Type Reports

File Attachments
[202209bankbalances.pdf \(44 KB\)](#)

6. Committee and Liaison Reports

Subject **6.1 Trustees Reporting Out/Upcoming Events**
Meeting Nov 8, 2022 - Albany Public Library Board of Trustees Meeting
Category 6. Committee and Liaison Reports
Access Public
Type

Subject **6.2 Policy & Governance Committee**
Meeting Nov 8, 2022 - Albany Public Library Board of Trustees Meeting
Category 6. Committee and Liaison Reports
Access Public

Type

File Attachments

[Policy and Governance Meeting 11-1-22.pdf \(34 KB\)](#)

Subject

6.3 UHLS Report

Meeting

Nov 8, 2022 - Albany Public Library Board of Trustees Meeting

Category

6. Committee and Liaison Reports

Access

Public

Type

Reports

File Attachments

[UHLS Report October 12 2022.pdf \(111 KB\)](#)

7. Director's Report

Subject

7.1 ED Report

Meeting

Nov 8, 2022 - Albany Public Library Board of Trustees Meeting

Category

7. Director's Report

Access

Public

Type

Reports

File Attachments

[ED rpt 11.08.22 \(1\).pdf \(1,895 KB\)](#)

Subject

7.2 Monthly Statistics

Meeting

Nov 8, 2022 - Albany Public Library Board of Trustees Meeting

Category

7. Director's Report

Access

Public

Type

Information

File Attachments

[October 2022 Board Stats.pdf \(871 KB\)](#)

8. Informational

| | |
|----------------|---|
| Subject | 8.1 Informational Items Memo |
| Meeting | Nov 8, 2022 - Albany Public Library Board of Trustees Meeting |
| Category | 8. Informational |
| Access | Public |
| Type | Information |

File Attachments

[Informational memo to BOT 11.7.22.pdf \(183 KB\)](#)

9. Unfinished Business

| | |
|--------------------|---|
| Subject | 9.1 Amending 2023 Board Meeting Schedule |
| Meeting | Nov 8, 2022 - Albany Public Library Board of Trustees Meeting |
| Category | 9. Unfinished Business |
| Access | Public |
| Type | Action |
| Recommended Action | Motion to adopt the schedule as revised. |

File Attachments

[APL 2023 Board Mtg Schedule v2_DRAFT.pdf \(148 KB\)](#)

| | |
|----------------|---|
| Subject | 9.2 Community, Openness, Respect, and Ethics (CORE) Trustee Training |
| Meeting | Nov 8, 2022 - Albany Public Library Board of Trustees Meeting |
| Category | 9. Unfinished Business |
| Access | Public |
| Type | Discussion |

10. New Business

| | |
|----------------|---|
| Subject | 10.1 Unite Against Book Bans ALA Initiative |
| Meeting | Nov 8, 2022 - Albany Public Library Board of Trustees Meeting |

Category 10. New Business
Access Public
Type Action
Recommended Action Motion to join the American Library Association's "Unite Against Book Bans" campaign.

File Attachments

[UABB Partner Letter_SL.pdf](#)
(92 KB)

11. Executive Session

Subject

11.1 Executive Session

Meeting Nov 8, 2022 - Albany Public Library Board of Trustees Meeting
Category 11. Executive Session
Access Public
Type Action
Recommended Action Motion to enter executive session to discuss collective bargain matters involving CSEA, Albany Public Library Unit #6018.

Subject

11.2 Exit Executive Session

Meeting Nov 8, 2022 - Albany Public Library Board of Trustees Meeting
Category 11. Executive Session
Access Public
Type Action
Recommended Action Motion to exit executive session.

12. Public Comment 2

Subject

12.1 Public Comment

Meeting Nov 8, 2022 - Albany Public Library Board of Trustees Meeting
Category 12. Public Comment 2

Access Public

Type Procedural

Comments limited to no more than 5 minutes per person.

13. Adjournment

| | |
|--------------------|---|
| Subject | 13.1 Adjournment |
| Meeting | Nov 8, 2022 - Albany Public Library Board of Trustees Meeting |
| Category | 13. Adjournment |
| Access | Public |
| Type | Action |
| Recommended Action | Motion to adjourn. |