

**Tuesday, November 14, 2023**  
**Albany Public Library Board of Trustees Meeting**

**6:00pm Board of Trustees**

**1. Meeting Opening**

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<b>Subject</b>	<b>1.1 Call to Order</b>
Meeting	Nov 14, 2023 - Albany Public Library Board of Trustees Meeting
Category	1. Meeting Opening
Access	Public
Type	Procedural

**2. Public Comment**

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<b>Subject</b>	<b>2.1 Public Comment</b>
Meeting	Nov 14, 2023 - Albany Public Library Board of Trustees Meeting
Category	2. Public Comment
Access	Public
Type	Procedural

File Attachments

[Albany Public Library Mail - Library Operation Hours.pdf \(77 KB\)](#)

**3. Staff Presentation**

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<b>Subject</b>	<b>3.1 Summer Reading Program/Centennial Report</b>
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Meeting Nov 14, 2023 - Albany Public Library Board of Trustees Meeting  
Category 3. Staff Presentation  
Access Public  
Type Discussion,Reports

File Attachments

[Centennial BOT Presentation 10.10.2023.pdf \(2,428 KB\)](#)

## 4. Consent Agenda

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### **Subject 4.1 Minutes**

Meeting Nov 14, 2023 - Albany Public Library Board of Trustees Meeting  
Category 4. Consent Agenda  
Access Public  
Type Action (Consent),Minutes

Recommended Action Motion to accept the consent agenda which includes the minutes, check register and capital fund check register. Approving the consent agenda will allow for payments to be processed as well.

File Attachments

[BOT DRAFT Minutes 09.12.23 Catalano.docx.pdf \(104 KB\)](#)

[BOT Minutes 09.12.23 Catalano.docx.pdf \(104 KB\)](#)

[2023-10-30 APL Board Trustees \(Special Meeting\).pdf \(144 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

### **Subject 4.2 Operating Check Register**

Meeting Nov 14, 2023 - Albany Public Library Board of Trustees Meeting  
Category 4. Consent Agenda  
Access Public  
Type Action (Consent)

Recommended Action Motion to accept the consent agenda which includes the minutes, check register and capital fund check register. Approving the consent agenda will allow for payments to be processed as well.

File Attachments

[checkregnov23.pdf \(42 KB\)](#)



<b>Subject</b>	<b>5.3 Capital Fund Report</b>
Meeting	Nov 14, 2023 - Albany Public Library Board of Trustees Meeting
Category	5. Finance
Access	Public
Type	Reports
File Attachments	
<a href="#">202308capital.pdf (34 KB)</a>	
<a href="#">202309capital.pdf (34 KB)</a>	

<b>Subject</b>	<b>5.4 Cash and Investment Summary</b>
Meeting	Nov 14, 2023 - Albany Public Library Board of Trustees Meeting
Category	5. Finance
Access	Public
Type	Reports
File Attachments	
<a href="#">202308bankbalances.pdf (45 KB)</a>	
<a href="#">202309bankbalances.pdf (45 KB)</a>	

## 6. Committee and Liaison Reports

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<b>Subject</b>	<b>6.1 Trustees Reporting Out/Upcoming Events</b>
Meeting	Nov 14, 2023 - Albany Public Library Board of Trustees Meeting
Category	6. Committee and Liaison Reports
Access	Public
Type	

<b>Subject</b>	<b>6.2 UHLS Liaison Report</b>
Meeting	Nov 14, 2023 - Albany Public Library Board of Trustees Meeting
Category	6. Committee and Liaison Reports
Access	Public

Type Reports

File Attachments

[September 2023 UHLS Report.docx.pdf \(57 KB\)](#)

**Subject** **6.3 Nominating Committee Report**

Meeting Nov 14, 2023 - Albany Public Library Board of Trustees Meeting

Category 6. Committee and Liaison Reports

Access Public

Type Reports

File Attachments

[Nom Com Minutes 101823.pdf \(124 KB\)](#)

[Nom Com Minutes 110123.pdf \(139 KB\)](#)

**Subject** **6.4 Overview of Upcoming Committee Meetings**

Meeting Nov 14, 2023 - Albany Public Library Board of Trustees Meeting

Category 6. Committee and Liaison Reports

Access Public

Type Information

## 7. Directors Report

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**Subject** **7.1 Executive Director Report**

Meeting Nov 14, 2023 - Albany Public Library Board of Trustees Meeting

Category 7. Directors Report

Access Public

Type Reports

File Attachments

[ED rpt 10.10.23.pdf \(437 KB\)](#)

[ED rpt 11.14.23.pdf \(660 KB\)](#)

**Subject** **7.2 Monthly Statistics**

Meeting Nov 14, 2023 - Albany Public Library Board of Trustees Meeting

Category 7. Directors Report  
Access Public  
Type Information

File Attachments

[September 2023 Board Stats.pdf \(998 KB\)](#)

[October 2023 Board Stats.pdf \(1,003 KB\)](#)

## 8. Unfinished Business

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**Subject** 8.1 UHLS Central Library 2024 Budget

Meeting Nov 14, 2023 - Albany Public Library Board of Trustees Meeting

Category 8. Unfinished Business

Access Public

Type Action

Recommended Action Motion to approve the 2024 Central Library budget as recommended by the Central Library Advisory Committee.

File Attachments

[Central Library Budget 2024 DRAFT recommended by CLAC 9-22-23.pdf \(134 KB\)](#)

**Subject** 8.2 2024 Board of Trustees Meeting Schedule

Meeting Nov 14, 2023 - Albany Public Library Board of Trustees Meeting

Category 8. Unfinished Business

Access Public

Type Action

Recommended Action Motion to adopt the 2024 Board of Trustees meeting schedule.

File Attachments

[APL 2024 Board Mtg Schedule.pdf \(47 KB\)](#)

**Subject** 8.3 BOCES/Literacy Zone Agreement

Meeting Nov 14, 2023 - Albany Public Library Board of Trustees Meeting

Category 8. Unfinished Business

Access Public

Type Action

File Attachments

[2nd Revocable License Agreement \(Capital Region Boces\), 4892-5860-4421.pdf \(231 KB\)](#)

**Subject** **8.4 Quarterly Strategic Plan Update**

Meeting Nov 14, 2023 - Albany Public Library Board of Trustees Meeting

Category 8. Unfinished Business

Access Public

Type Reports

File Attachments

[Strategic Plan Implementation Grid 10.5.23.pdf \(751 KB\)](#)

## 9. New Business

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**Subject** **9.1 Appoint Trustee**

Meeting Nov 14, 2023 - Albany Public Library Board of Trustees Meeting

Category 9. New Business

Access Public

Type Action

**Subject** **9.2 Quarterly Evaluation of BOT Meetings**

Meeting Nov 14, 2023 - Albany Public Library Board of Trustees Meeting

Category 9. New Business

Access Public

Type Discussion

File Attachments

[Quarterly Board Meeting Evaluation blank form.pdf \(230 KB\)](#)

## 10. Public Comment

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<b>Subject</b>	<b>10.1 Public Comment</b>
Meeting	Nov 14, 2023 - Albany Public Library Board of Trustees Meeting
Category	10. Public Comment
Access	Public
Type	Procedural

## 11. Executive Session

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<b>Subject</b>	<b>11.1 Executive Session</b>
Meeting	Nov 14, 2023 - Albany Public Library Board of Trustees Meeting
Category	11. Executive Session
Access	Public
Type	Action
Recommended Action	Motion to enter into Executive Session for the purpose of discussions regarding proposed, pending or current litigation; collective negotiations pursuant to article fourteen of the civil service law; and the medical, financial, credit or employment history of a particular person or corporation.

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<b>Subject</b>	<b>11.2 Exit Executive Session</b>
Meeting	Nov 14, 2023 - Albany Public Library Board of Trustees Meeting
Category	11. Executive Session
Access	Public
Type	

## 12. Adjournment

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<b>Subject</b>	<b>12.1 Adjournment</b>
Meeting	Nov 14, 2023 - Albany Public Library Board of Trustees Meeting
Category	12. Adjournment
Access	Public

Type

Action

Recommended Action

Motion to adjourn.