



**Tuesday, November 12, 2024**  
**Albany Public Library Board of Trustees Meeting**

**6pm**  
**Washington Ave Branch, Large Auditorium**

**1. Meeting Opening**

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<b>Subject</b>	<b>1.1 Call to Order</b>
Meeting	Nov 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	1. Meeting Opening
Access	Public
Type	

**2. Public Comment 1**

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<b>Subject</b>	<b>2.1 Public Comment</b>
Meeting	Nov 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	2. Public Comment 1
Access	Public
Type	

**3. Presentation**

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<b>Subject</b>	<b>3.1 Audit Report</b>
Meeting	Nov 12, 2024 - Albany Public Library Board of Trustees Meeting
Category	3. Presentation
Access	Public

Type Action, Reports  
Recommended Action Motion to accept the audited financial statements as presented by MMB & Co.

File Attachments  
[2024 APL FS.pdf \(642 KB\)](#)  
[2024 APL Audit Results.pdf \(1,094 KB\)](#)

#### 4. Consent Agenda

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**Subject** **4.1 Minutes**  
Meeting Nov 12, 2024 - Albany Public Library Board of Trustees Meeting  
Category 4. Consent Agenda  
Access Type Public

File Attachments  
[BOT DRAFT Minutes 10.08.24 Catalano.pdf \(212 KB\)](#)  
[BOT Minutes 10.08.24 Catalano.pdf \(328 KB\)](#)

**Subject** **4.2 Operating Check Register**  
Meeting Nov 12, 2024 - Albany Public Library Board of Trustees Meeting  
Category 4. Consent Agenda  
Access Type Public

File Attachments  
[checkregnov24 1.pdf \(18 KB\)](#)

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### 4.3 Capital Fund Check Register

**Subject** Nov 12, 2024 - Albany Public Library Board of Trustees Meeting  
Meeting 4. Consent Agenda  
Category Public  
Access Type

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File Attachments

[capchecknov24.pdf \(7 KB\)](#)

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## 5. Finance

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### 5.1 Finance Memo

**Subject** Nov 12, 2024 - Albany Public Library Board of Trustees Meeting  
Meeting 5. Finance  
Category Public  
Access Type

File Attachments

[November2024FinanceMemo.pdf \(281 KB\)](#)

### 5.2 Treasurer's Report

Meeting Nov 12, 2024 - Albany Public Library Board of Trustees Meeting  
Category 5. Finance  
Access Public  
Type

File Attachments

[202409TreasRpt1.pdf \(70 KB\)](#)

[202409TreasRpt2.pdf \(73 KB\)](#)

**Subject** **5.3 Capital Fund Report**  
Meeting Nov 12, 2024 - Albany Public Library Board of Trustees Meeting  
Category 5. Finance  
Access Type Public

File Attachments

[202409capital.pdf \(69 KB\)](#)

**Subject** **5.4 Cash and Investment Summary**  
Meeting Nov 12, 2024 - Albany Public Library Board of Trustees Meeting  
Category 5. Finance  
Access Type Public

File Attachments

[202409bankbalances.pdf \(103 KB\)](#)

## 6. Committee and Liaison Reports

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### 6.1 Trustees Reporting Out/Upcoming Events

**Subject** Nov 12, 2024 - Albany Public Library Board of Trustees Meeting  
Meeting 6. Committee and Liaison Reports  
Category Public  
Access  
Type

### 6.2 Executive Committee

**Subject** Nov 12, 2024 - Albany Public Library Board of Trustees Meeting  
Meeting 6. Committee and Liaison Reports  
Category Public  
Access Type

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File Attachments

[Executive Committee Meeting Minutes 11.11.24.pdf \(26 KB\)](#)

**Subject** **6.3 Overview of Upcoming Committee Meetings**

Meeting Nov 12, 2024 - Albany Public Library Board of Trustees Meeting

Category 6. Committee and Liaison Reports

Access Type Public

## 7. Director's Report

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**Subject** **7.1 Executive Director's Report**

Meeting Nov 12, 2024 - Albany Public Library Board of Trustees Meeting

Category 7. Director's Report

Access Type Public Reports

File Attachments

[ED rpt 11.12.24.pdf \(300 KB\)](#)

**Subject** **7.2 Monthly Statistics**

Meeting Nov 12, 2024 - Albany Public Library Board of Trustees Meeting

Category 7. Director's Report

Access Type Public

File Attachments

[Monthly APL Statistics Report October 2024 .pdf \(469 KB\)](#)

## 8. Unfinished Business

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**Subject** **8.1 Quarterly Strategic Plan Update - Sustainability Goal**

Meeting Nov 12, 2024 - Albany Public Library Board of Trustees Meeting

Category 8. Unfinished Business

Access Public

Type Reports

Report on the Sustainability Goal tactics. This concludes the first quarterly strategic plan report of FY2024-2025.

File Attachments

[Q1 Implementation Grid FY2024-2025 CORRECTED.pdf \(1,347 KB\)](#)

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## 9. New Business

### 9.1 Quarterly Evaluation of Board Meetings

**Subject**

Nov 12, 2024 - Albany Public Library Board of Trustees Meeting

Meeting

9. New Business

Category

Public

Access

Type

Procedural

File Attachments

[Quarterly Board Meeting Evaluation blank form.pdf \(230 KB\)](#)

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## 10. Public Comment 2

**Subject**

### 10.1 Public Comment

Meeting

Nov 12, 2024 - Albany Public Library Board of Trustees Meeting

Category

10. Public Comment 2

Access

Type

Public

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## 11. Executive Session

**Subject**

### 11.1 Executive Session

Meeting

Nov 12, 2024 - Albany Public Library Board of Trustees Meeting

Category 11. Executive Session  
Access Public  
Type Action  
Recommended Action Motion to enter into an Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, promotion, demotion, discipline, suspension dismissal or removal of a particular person or corporation.

**Subject 11.2 Exit Executive Session**

Meeting Nov 12, 2024 - Albany Public Library Board of Trustees Meeting

Category 11. Executive Session  
Access Public

Type

## 12. Adjournment

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**Subject 12.1 Adjournment**

Meeting Nov 12, 2024 - Albany Public Library Board of Trustees Meeting

Category 12. Adjournment

Access Public

Type