



Tuesday, October 11, 2022
Albany Public Library Board of Trustees Meeting

6:00 pm

1. Meeting Opening

Subject	1.1 Call to Order
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	1. Meeting Opening
Access	Public
Type	Procedural

2. Public Comment 1

Subject	2.1 Public Comment
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	2. Public Comment 1
Access	Public
Type	Procedural

Anyone wishing to make a public comment, please email publiccomment@albanypubliclibrary.org or leave a voicemail at 518-290-6905. Both accounts are constantly monitored. Please leave your name and address to identify yourself. There is another opportunity at the end of the meeting for public comments as well.

3. Strategic Plan

Subject	3.1 Update from Consultant Mary-Ellen Piche
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	3. Strategic Plan

Access Public
Type Information, Reports

File Attachments

[APL ENVIRONMENTAL SCAN 10722.pdf \(335 KB\)](#)

[APL SP RETREAT agenda.pdf \(100 KB\)](#)

4. Consent Agenda

Subject 4.1 Minutes

Meeting Oct 11, 2022 - Albany Public Library Board of Trustees Meeting

Category 4. Consent Agenda

Access Public

Type Action, Action (Consent), Minutes

Recommended Action Motion to accept the consent agenda which includes the minutes, check register and capital fund check register. Approving the consent agenda will allow for payments to be processed as well.

File Attachments

[BOT draft minutes 09.13.22.pdf \(86 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 4.2 Operating Check Register

Meeting Oct 11, 2022 - Albany Public Library Board of Trustees Meeting

Category 4. Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Motion to accept the consent agenda which includes the minutes, check register and capital fund check register. Approving the consent agenda will allow for payments to be processed as well.

File Attachments

[octcheckreg_rev.pdf \(51 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to

all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	4.3 Capital Fund Check Register
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	4. Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Motion to accept the consent agenda which includes the minutes, check register and capital fund check register. Approving the consent agenda will allow for payments to be processed as well.

File Attachments
[capcheckoct.pdf \(10 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. Finance

Subject	5.1 Finance Memo
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	5. Finance
Access	Public
Type	Reports

File Attachments
[Octfinancememo.pdf \(194 KB\)](#)

Subject	5.2 Treasurer's Report
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	5. Finance
Access	Public
Type	Reports

File Attachments

[202208TreasRpt1.pdf \(34 KB\)](#)

[202208TreasRpt2.pdf \(37 KB\)](#)

Subject

5.3 Capital Fund Report

Meeting

Oct 11, 2022 - Albany Public Library Board of Trustees Meeting

Category

5. Finance

Access

Public

Type

Reports

File Attachments

[202208capital.pdf \(33 KB\)](#)

5.4 Cash and Investment Summary

Oct 11, 2022 - Albany Public Library Board of Trustees Meeting

Subject

5.

Meeting

Finance

Category

Public

Access

Type

Reports

File Attachments

[202208bankbalances.pdf \(44 KB\)](#)

6. Committee and Liaison Reports

Subject

6.1 Trustees Reporting Out/Upcoming Events

Meeting

Oct 11, 2022 - Albany Public Library Board of Trustees Meeting

Category

6. Committee and Liaison Reports

Access

Public

Type

Subject	6.2 UHLS Report
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	6. Committee and Liaison Reports
Access	Public
Type	Reports

File Attachments

[Upper Hudson Library System Report September 2022.pdf \(131 KB\)](#)

Subject	6.3 Ad Hoc Strategic Plan Committee
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	6. Committee and Liaison Reports
Access	Public
Type	Minutes

File Attachments

[Oct 5 2022 Ad Hoc Strategic Planning Committee.pdf \(95 KB\)](#)

7. Director's Report

Subject	7.1 ED Report
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	7. Director's Report
Access	Public
Type	Reports

File Attachments

[ED rpt 10.11.22.pdf \(450 KB\)](#)

Subject	10.1 Executive Session
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	10. Executive Session
Access	Public
Type	Action
Recommended Action	Motion to enter into an Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, promotion, demotion, discipline, suspension dismissal or removal of a particular person or corporation;

Subject	10.2 Exit Executive Session
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	10. Executive Session
Access	Public
Type	Action
Recommended Action	Motion to exit executive session.

11. New Business

Subject	11.1 UHLS Central Library 2023 Budget
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	11. New Business
Access	Public
Type	Action
Recommended Action	Motion to approve the UHLS Central Library Advisory Council's recommended 2023 Central Library Budget.

File Attachments

[Central Library Budget 2023 draft recom by CLAC 9-21-22.pdf \(133 KB\)](#)

Subject	11.2 Board of Trustees Meeting Schedule 2023
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	11. New Business
Access	Public

Type	Action
Recommended Action	Motion to approve the 2023 Board of Trustees Meeting Schedule.

File Attachments

[APL 2023 Board Mtg Schedule DRAFT.pdf \(168 KB\)](#)

12. Public Comment 2

Subject	12.1 Public Comment
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	12. Public Comment 2
Access	Public
Type	Procedural

Comments limited to no more than 5 minutes per person.

13. Adjournment

Subject	13.1 Adjournment
Meeting	Oct 11, 2022 - Albany Public Library Board of Trustees Meeting
Category	13. Adjournment
Access	Public
Type	Action
Recommended Action	Motion to adjourn.