Albany Public Library

Mission: educate, entertain, and empower our community

Tuesday, January 10, 2023
Albany Public Library Board of Trustees Meeting

6:00 pm

1. Meeting Opening

Subject	1.1 Call to Order
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	1. Meeting Opening
Access	Public
Type	Procedural

2. Public Comment 1

Subject	2.1 Public Comment
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	2. Public Comment 1
Access	Public
Type	Procedural

Anyone wishing to make a public comment, please email publiccomment@albanypubliclibrary.org or leave a voicemail at 518-290-6905. Both accounts are constantly monitored. Please leave your name and address to identify yourself. There is another opportunity at the end of the meeting for public comments as well.

3. Consent Agenda

Subject	3.1 Minutes
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	3. Consent Agenda

Access	Public
Type	Action, Action (Consent), Minutes
Recommended Action	Motion to accept the consent agenda which includes the minutes, check register and capital fund check register. Approving the consent agenda will allow for payments to be processed as well.

File Attachments
[BOT_draft minutes_12.13.22.pdf (163 KB)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	**3.2 Operating Check Register**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	3. Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Motion to accept the consent agenda which includes the minutes, check register and capital fund check register. Approving the consent agenda will allow for payments to be processed as well.

File Attachments
[checkregjan (1).pdf (51 KB)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	**3.3 Capital Fund Check Register**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	3. Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Motion to accept the consent agenda which includes the minutes, check register and capital fund check register. Approving the consent agenda will allow for payments to be processed as well.

File Attachment
[capcheckjan.pdf (9 KB)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

4. Finance

4.1 Finance Memo

Subject

Meeting
Jan 10, 2023 - Albany Public Library Board of Trustees Meeting

Category
4. Finance

Access
Public

Type
Reports

File Attachments

[Janfinancememo.pdf (196 KB)](#)

Subject	**4.2 Treasurer's Report**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	4. Finance
Access	Public
Type	Reports

File Attachments
[202211TreasRpt1.pdf (34 KB)](#)
[202211TreasRpt2.pdf (38 KB)](#)

Subject	**4.3 Capital Fund Report**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	4. Finance
Access	Public
Type	Reports

File Attachments
[202211capital.pdf (33 KB)](#)

Subject	**4.4 Cash and Investment Summary**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting

Category	4. Finance
Access	Public
Type	Reports

File Attachments
[202211bankbalances.pdf (44 KB)](202211bankbalances.pdf)

5. Committee and Liaison Reports

Subject	**5.1 Trustees Reporting Out/Upcoming Events**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	5. Committee and Liaison Reports
Access	Public
Type	

Subject	**5.2 UHLS Report**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	5. Committee and Liaison Reports
Access	Public
Type	Reports

Subject	**5.3 Overview of Upcoming Committee Meetings**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	5. Committee and Liaison Reports
Access	Public
Type	Information

6. Director's Report

Subject	**6.1 Executive Director Report**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	6. Director's Report
Access	Public
Type	Reports

File Attachments
[ED rpt_01.10.23.pdf (6,913 KB)](#)

Subject	**6.2 Staff Engagement Survey Results - Summary**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	6. Director's Report
Access	Public
Type	Reports

File Attachments
[2022 APL Staff Engagement Survey.pdf (125 KB)](#)
[2022 Staff Engagement Survey Summary.pdf (496 KB)](#)

Subject	**6.3 Monthly Statistics**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	6. Director's Report
Access	Public
Type	Information

File Attachments
[December 2022 Board Stats.pdf (905 KB)](#)

7. Unfinished Business 8. New Business

Subject	**8.1 Quarterly Board Evaluation Results**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	8. New Business

Access	Public
Type	

9. Public Comment 2

Subject	**9.1 Public Comment**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	9. Public Comment 2
Access	Public
Type	Procedural

Comments limited to no more than 5 minutes per person.

10. Executive Session

Subject	**10.1 Executive Session (if needed)**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	10. Executive Session
Access	Public
Type	

Subject	**10.2 Exit Executive Session**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	10. Executive Session
Access	Public
Type	

11. Adjournment

Subject	**11.1 Adjournment**
Meeting	Jan 10, 2023 - Albany Public Library Board of Trustees Meeting
Category	11. Adjournment

Access	Public
Type	Action
Recommended Action	Motion to adjourn.