

Vote on 2022-23 tax levy for library operations is
Tuesday, May 17, 2022.

	2021-22 Budget Approved	2022-23 Budget Proposed
SUPPORT AND REVENUE		
SR 1	Tax Levy - Library Operations	\$7,153,022
SR 2	Tax Levy - Branch Improvement Plan	\$1,652,894
	<u>TOTAL TAX LEVY</u>	<u>\$8,805,916</u>
OTHER REVENUE		
SR 3	PILOT Payment	\$450,000
SR 4	NYS Grants	\$228,961
SR 5	Federal Grants	\$35,000
SR 6	Other Grants/Construction Grant	\$45,000
SR 7	Fees and Sales	\$14,000
SR 8	Interest Income	\$60,000
SR 9	Rent Income	\$51,290
	<u>SUBTOTAL OTHER REVENUE</u>	<u>\$884,251</u>
SR 10	Total Fund Balance Used	\$355,279
	<u>TOTAL SUPPORT AND REVENUE</u>	<u>\$10,045,446</u>
EXPENDITURES		
PAYROLL AND RELATED COSTS		
PR 1	FT Salaries	\$3,626,809
PR 2	PT Salaries	\$600,000
PR 3	NYS Retirement System	\$520,977
PR 4	Payroll Taxes & Processing Fees	\$344,350
PR 5	Employee Benefits	\$1,100,000
	<u>TOTAL</u>	<u>\$6,192,136</u>
OCCUPANCY COSTS		
OC 1	North Albany Services	\$10,000
OC 2	Utilities & Telephone	\$160,000
OC 3	Building Repairs & Maintenance	\$145,000
OC 4	Maintenance Service Contracts	\$185,000
OC 5	Custodial Supplies	\$70,000
OC 6	Vehicle Maintenance	\$8,000
OC 7	Furniture/Building Improvements	\$25,000
	<u>TOTAL</u>	<u>\$648,000</u>
MATERIALS AND SERVICES		
MS 1	Books & Audio/Visual Materials	\$402,978
MS 2	Periodicals	\$52,000
MS 3	Central Library Development	\$85,643
MS 4	Central Book Aid	\$64,251
MS 5	Digital Content	\$66,300
MS 6	Programming	\$75,000
	<u>TOTAL</u>	<u>\$746,172</u>
ADMINISTRATIVE AND MISC.		
AM 1	Office & Library Supplies	\$55,000
AM 2	Bank Fees	\$8,000
AM 3	Memberships	\$4,000
AM 4	Postage	\$5,000
AM 5	Publicity & Printing	\$20,000
AM 6	Training/Travel	\$15,000
AM 7	Community Relations	\$5,000
AM 8	Professional Services	\$175,000
AM 9	Tax Cert Payments	\$100,000
AM 10	Liability Insurance	\$70,000

AM 11	UHLAN Fees	\$58,941	\$58,941
	<u>TOTAL</u>	<u>\$515,941</u>	<u>\$524,941</u>
	INFORMATION TECHNOLOGY		
IT 1	Information Technology Services	\$160,166	\$160,000
IT 2	Information Technology Software	\$40,137	\$45,000
IT 3	Information Technology Hardware	\$90,000	\$65,000
	<u>TOTAL</u>	<u>\$290,303</u>	<u>\$270,000</u>
	<u>TOTAL EXPENDITURES - LIBRARY OPERATIONS</u>	<u>\$8,392,552</u>	<u>\$8,729,810</u>
	DEBT SERVICE		
DS 1	Total Debt Service Payment on Branch Improvement Plan	\$1,652,894	\$1,653,644
	<u>TOTAL EXPENDITURES</u>	<u>\$10,045,446</u>	<u>\$10,383,454</u>

Budget Table Key**Support & Revenue**

SR 1	Money collected in property taxes for library operations.
SR 2	Money collected in property taxes to pay library bonds. Corresponds with DS 1.
SR 3	Money received from the City Treasurer, collected from Payment in Lieu of Taxes agreements .
SR 4	Money received from UHLS related to central library funding. Corresponds with MS 3 & MS 4.
SR 5	Money received from the federal government through the FCC (eRate).
SR 6	Money received from the State of New York through the Division of Library Development for capital projects.
SR 7	Money collected from patrons for printing, faxing, Navigator (CDTA) cards sales commissions, passports, and other services.
SR 8	Money received from interest income made from investments using fund balance and yet-to-be-used operational funds.
SR 9	Money collected from partner organizations for user agreements .
SR 10	Money used from the library's fund balance for operations.
	Payroll and Related Costs: Staff Costs
PR 1	Salary for full-time employees.
PR 2	Salary for part-time employees.
PR 3	Payment made to the State of New York for employees' participation in the state retirement system.
PR 4	Cost of payroll system and payments into social security.
PR 5	Employee healthcare, disability insurance, workman's compensation insurance, and other services.
	Occupancy Costs: Building & Vehicle Costs
OC 1	Rent for the North Albany Branch.
OC 2	Heat, water, electric, and telecommunications.
OC 3	Building repairs and maintenance.
OC 4	Contracted services for facility upkeep. Examples: landscaping, HVAC, elevators, alarms.
OC 5	Cleaning supplies for upkeep of buildings. Examples: toilet paper, mops, paper towels.
OC 6	Upkeep of the library's vehicle fleet.
OC 7	Small capital projects and furniture replacement.

Materials and Services: Costs to Provide Service to the Public

MS 1	Physical material. Examples: books, CDs, DVDs.
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MS 2	Regularly published material. Examples: newspapers and magazines.
MS 3	Central library services. Example: databases. Corresponds with SR 4.
MS 4	Central library book aid. Example: eMaterial. Corresponds with SR 4
MS 5	Electronic material. Example: eBooks and audiobooks.
MS 6	Programing supplies and payments to program vendors.
	Administrative and Misc.: Costs to Provide Administration of the Organization
AM 1	Office supplies for branches and administration.
AM 2	Banking fees.
AM 3	Memberships to professional organizations. Examples: American Library Association, New York Library Association, Trustee Association.
AM 4	Postage to send correspondence and Interlibrary Loan items.
AM 5	Library marketing material. Examples: posters, flyers
AM 6	Training staff, both in-house and travel to conferences.
AM 7	Travel, fees, and supplies for participating in regional and local community events. Examples: job fairs, Chamber dinner.
AM 8	Professional services. Examples: legal fees, auditor fees, consulting fees.
AM 9	Payments made to school district for money reimbursed to property owners after reassessments.
AM 10	Liability insurance
AM 11	UHLAN Fees
	Information Technology
IT 1	Contracted services for technology. Examples: internet connections, service contracts.
IT 2	Software for staff and public computers.
IT 3	Computers, network equipment, and phone hardware for staff and patron services.
	Debt
DS 1	Debt service payments. Corresponds with SR 2.

Tax Impact of Proposed 2022-2023 Budget

Budget Year	Increase %	Homestead Tax Rate Per \$1000 Assessed Value	Amount of Assessed Value for Homestead Properties												
			\$100K	\$125K	\$150K	\$175K	\$200K	\$225K	\$250K	\$300K	\$350K	\$400K	\$450K	\$500K	
2021-2022	N/A	1.594288	\$ 159.43	\$ 199.29	\$ 239.14	\$ 279.00	\$ 318.86	\$ 358.71	\$ 398.57	\$ 478.29	\$ 558.00	\$ 637.72	\$ 717.43	\$ 797.14	
2022-2023	2.5%	1.634145	\$ 163.41	\$ 204.27	\$ 245.12	\$ 285.98	\$ 326.83	\$ 367.68	\$ 408.54	\$ 490.24	\$ 571.95	\$ 653.66	\$ 735.37	\$ 817.07	
Total \$ Increase for Entire Year	2.5%		\$ 3.99	\$ 4.98	\$ 5.98	\$ 6.98	\$ 7.97	\$ 8.97	\$ 9.96	\$ 11.96	\$ 13.95	\$ 15.94	\$ 17.94	\$ 19.93	