

Albany Public Library
161 Washington Avenue
Albany, NY 12210
Librarian I – Youth Services - Full Time
1-17-2019

Candidates must meet the minimum qualifications to be considered for this provisional appointment.

General Statement of Duties

Under the supervision of the Head of Youth Services of the Washington Avenue Branch, this position at the Washington Avenue Branch focuses on providing library services to children ages 0-12 as well as teens and adults.

Classification: Librarian I

Job Description: Provides library service to children, young adults and adults, including story times and other programs; selects children's and young adult materials; assists in maintaining the department's collections; promotes use of library materials and services; performs outreach related to early literacy and library service to children and young adults; prepares reports; keeps informed of professional developments; and performs other duties as assigned.

Required Skills and Abilities: Passion for children's and young adult literature; familiarity with current library technologies; the ability to perform both independently and as a team member; experience in planning and conducting children's programming; an energetic approach to outreach to schools, daycares and community partners; excellent communication skills; enthusiasm, courtesy, flexibility and a sense of humor. The ideal candidate will have experience in preschool programming and promoting early literacy practices. Creativity, singing or musical instrument ability, and the desire to work in fast-paced urban environment a plus.

Minimum Qualifications: Candidates must meet the minimum qualifications: Graduation from a registered college or university accredited by the American Library Association or registered by the NYS Education Department to grant degrees with a Master's Degree* in Library Science, Information Services or equivalent.

*Minimum qualifications are in accordance with New York State Education Department Division of Library Development.

Work Schedule: The schedule will consist of afternoons; evenings and weekends totaling 37.50 hours per week.

Supervisor: Head of Youth Services

Salary: \$49,325 annual with an excellent benefit package

Deadline: Until filled

Apply to: Marjorie K. Reinhart
161 Washington Avenue
Albany, NY 12210
reinhartm@albanypubliclibrary.org

Submit cover letter, resume and three professional references.

Albany Public Library is an AA/EO institution and is strongly and actively committed to increasing diversity within its organization.