



Albany Public Library

www.albanypubliclibrary.org

Community Relations Goals

PURPOSE:

The Board of Trustees recognizes that, as a body comprised of elected representatives of the people, it must consider the needs and desires of the community in establishing its policies. In order to achieve both of these goals, it is essential that effective two-way communication be maintained with the community.

PROCEDURES:

The basis for and effective community relations program is to be found in the following statements of Board attitudes:

1. The community shall be encouraged to participate and actively assist in the future planning of the libraries and their program.
2. All avenues of available communication will be used.
3. Special attention shall be given to effective internal communication among the Board, administration, and other members of the staff to assure the full understanding of existing programs and to elicit reports and recommendations on those in effect, as well as those which should be considered.

The Board is tasked with assisting the Library with both the promotion of Library programs and services and in the seeking solutions to problems and in the promoting of the continuing improvement of the Library for its service population. The Board of Trustees encourages members of the public to attend Board meetings and provide public comment at those meetings consistent with the Board's Public Comment Policy.

RESPONSIBILITY:

The Board of Trustees has responsibility for ensuring compliance with this policy. Inquiries regarding this policy or requests for a printed copy should be directed to: Executive Director, Albany Public Library, 161 Washington Avenue, Albany, NY 12210, (518) 427-4300.

APPROVED ON:

April 2008 (Revised June 2015 and October 2017)

REVIEW DATE:

October 2019