



**AlbanyPublicLibrary**

[www.albanypubliclibrary.org](http://www.albanypubliclibrary.org)

## **Art Exhibition Program, Pine Hills Branch**

### **INTRODUCTION**

The Albany Public Library Art Exhibition Program shall be comprised of works that: align with the Library's mission and collections, are timely and relevant to the Capital Region community, and that have high artistic merit. Exhibitions will focus on themes that have a broad appeal to a diverse and intergenerational audience, with a priority to exhibiting the work of regional contemporary artists and collections.

### **ORGANIZATIONAL STRUCTURE: ART EXHIBITION COMMITTEE**

The Art Exhibition Committee will provide consistent oversight and policy guidance for the Art Exhibition Program, as well as recommendations for accepting artist submissions. The committee will be comprised of 9 members, including the Art Exhibition Coordinator and the Executive Director of the Albany Public Library as permanent members, representatives from Library Board of Trustees, Library staff, and regional artists. Non-permanent committee members will serve two-year terms with the potential for a second two-year term. No committee member will serve more than two consecutive terms.

Purpose: The purpose of the Art Exhibition Committee is to provide consistent oversight, policy guidance, and programming decisions for exhibitions at Library facilities.

Responsibilities: The Art Exhibition Committee will:

- Review and approve procedures related to Library art exhibitions
- Review artist submissions and recommend exhibition programming
- Resolve inquiries and comments involving Library art

### **EXHIBITION CRITERIA**

The Art Exhibition Committee will be responsible for all decisions on whether or not to exhibit artwork at the Pine Hills Branch of Albany Public Library. Submissions will be evaluated based on the following criteria:

- Intent: Artists' submissions will be considered on thematic content, with particular attention paid to relevance to the Albany Public Library mission, community engagement and library collections
- Quality: The inherent quality and authenticity of the work
- Media: Some visual media may be subject to limitations of the facility
- Merit: Selection will consider the artist's résumé, CV or exhibition history, however, all new and emerging artists are encouraged to submit their work for consideration
- Condition: The artwork must be in good condition and be prepared for installation

## **EXHIBITION PROCEDURES**

Exhibitors must submit an application. Application forms can be secured at the circulation desk at any Albany Public Library location and online. Completed applications should be submitted to the Art Exhibition Coordinator at [art@albanypubliclibrary.org](mailto:art@albanypubliclibrary.org) or returned to any branch of the Albany Public Library. Original artwork delivered to any Library branch will not be considered.

All applications must include:

- Full name of artist
- Email address
- Phone number
- Artist statement (500 words or less)
- Minimum of 5 digital images of artwork in jpeg format at 300 dpi resolution (if application is hand delivered, provide a disc with digital files)
- Résumé, CV or exhibition history

Applications will be accepted on a bi-annual basis. The first deadline for artist submissions is August 15, 2013.

Exhibitors who have been selected may display work in the Pine Hills Branch of the Albany Public Library a maximum of once every two years.

If work is selected, all terms of agreement between the Albany Public Library and the Exhibitor must be stated on the Incoming Loan Agreement and signed by both parties before the artwork is accepted for exhibition.

The Albany Public Library will insure the artwork as outlined in the Incoming Loan Agreement for the full duration of the loan unless the exhibitor elects otherwise.

Artwork acquired outside of this process through any other means may not be exhibited.